



## Workplace Internship Description Form

Thank you for your interest in hosting a CROSH student intern and helping to invest in the future of Occupational Health and Safety in Northern Ontario workplaces.

### Internship Program Overview

#### **CROSH Student Internships:**

A core mission of CROSH is to collect and disseminate Occupational Health and Safety (OHS) knowledge in remote and rural communities of Northern Ontario while at the same time providing OHS training to the students who will be our future OHS professionals.

CROSH is funding student interns to partner with workplaces, potentially in their home area, to assist that workplace with an OHS problem. We are asking workplace partners to provide opportunities for the student to participate in workplace activities related to OHS management in order for them to gain real-life experience.

Our aim is that these funded internships will:

- Enhance student training;
- Reduce financial strain for students; and
- Help workplaces solve their OHS problems at no additional monetary cost to themselves.

In addition to funding, CROSH can provide knowledge translation guidance to the student if they need to prepare infographics, posters, brochures, or other materials for the workplace in order to educate their workforce on the selected project.

The duration of an internship is 150 hours. In most cases, internship students work 10 hours per week for 15 weeks; however, that 150 hours can be worked based on the needs of the workplace and the availability of the student.

#### **CROSH will:**

- Provide a \$3000 stipend to the student (approximately \$20/hr); and
- Provide student access to our Marketing Communications Specialist to give guidance in the development of any knowledge translation and exchange materials the workplace might want the student to develop.

#### **The Workplace will:**

- Identify and oversee the project to ensure that the student is working on a project that helps the workplace achieve its OHS objectives; this would include regular, ideally weekly, communication with the student about the project; and
- Provide the student with opportunities to learn about OHS in the workplace. This can be passive - e.g. having the student attend OHS meetings to listen to and learn about workplace challenges/objectives. The goal is to have the student gain a better understanding of OHS in the real-world.

**Primary contact/supervisor for the student at the workplace:**

Name:

Email:

Job Title:

Phone:

**Project Title:**

**Student's Primary Responsibilities (check all that apply):**

Literature Review - Synthesizing existing evidence-based research

Data Analysis - Graphing, statistics, summary reporting

Knowledge Translation Exchange (KTE) Material Development - brochures, infographics, etc.

Technical Reports - can include peer-reviewed journal publications

Project Design - Data collection, data analysis

Research Grant Writing

Presentation/Training Development

Other:

**Internship Start Date (Estimated):**

**Internship Schedule (Estimated Hours/Week, Days/Week):**

**Outline/Description of Project:**

**To be used by CROSH:**

Applicable Designation (CCPE, CRSP, CIH) Code:

